

FLORIDA INTERNATIONAL UNIVERSITY  
COLLEGE OF NURSING & HEALTH SCIENCES  
COMMUNICATION SCIENCES & DISORDERS

**Responsibilities of program, students, and facilities**

I. MUTUAL RESPONSIBILITIES

- A. The FACILITY will accept students selected by the PROGRAM for a period of clinical practicum experiences. The nature of the experiences shall be individually arranged by the supervisor of clinical practicum of the FACILITY within the stated philosophies and objectives of the PROGRAM and FACILITY.
- B. The number of students assigned will be subject to the availability of the FACILITY'S personnel for teaching and supervision and will be arranged yearly, prior to the commencement of the Summer Semester.
- C. The rules and regulations of the FACILITY shall be applicable to the assigned student.
- D. The student is ultimately responsible to the PROGRAM.
- E. The Program maintains the privilege of visiting the FACILITY before, after, and/or during the clinical practicum periods.
- F. The PROGRAM encourages suggestions from the FACILITY regarding curriculum improvement.

II. PROGRAM RESPONSIBILITIES

THE PROGRAM SHALL

- A. Notify the FACILITY of the names and number of students and the rotation periods prior to the commencement of each semester.
- B. Reserve the right to revoke any assignment, prior to the student's entry into the clinical education program of the FACILITY.
- C. Send only such students as are, to the PROGRAM'S knowledge, in good health at the time of reporting for their clinical education.
- D. Provide the FACILITY with information regarding the student's level of training and revise said information at regular intervals.
- E. Provide the FACILITY with information regarding the student's liability insurance provided by FIU while student is enrolled in the clinical practicum courses.
- F. Appoint a Clinical Supervisor who will be the liaison representative for the PROGRAM.
- G. Immediately notify the FACILITY in writing of any change or proposed change in the Clinical Supervisor.
- H. Provide an annual meeting for the clinical faculty for the purpose of presenting continuing education in the area of clinical education, disseminating changes in the curriculum, and an

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opportunity for information exchange between clinical faculty, academic faculty and student clinicians. Whenever the PROGRAM budget will allow, the travel expenses associated with attending such a meeting will be defrayed by the PROGRAM. Attendance at such a meeting is not mandatory.

- I. Provide written communication to the FACILITY regarding its performance in providing clinical experiences.
- J. Withdraw a student from her assigned clinical education experiences when the experiences do not meet the needs of the student.
- K. Visit the FACILITY at least once per year. Telephone and written communication will be exchanged when indicated.

III. FACILITY RESPONSIBILITIES

- A. Provide clinical practicum experiences as stated in the objectives and philosophy of the PROGRAM and supervision appropriate to the academic and clinical level of assigned students.
- B. Provide supervision of students only by speech language pathologists, who have the Certificate of Clinical Competence (CCC) awarded by the American Speech Language Hearing Association (ASHA), and who have Florida State Licensure in Speech Language Pathology or are eligible to have such licensure.
- C. Provide direct supervision that complies with the frequency prescribed by the ASHA guidelines. Specifically, a minimum of 50% supervision of all diagnostic sessions and 25% supervision of all treatment sessions.
- D. Provide the physical facilities and other equipment necessary for the clinical education experience.
- E. Designate the Director of Speech Language Pathology, or his/her designee, to be the liaison representative to the PROGRAM and act as clinical instructor in charge of the clinical experience.
- F. Be invited to attend the annual Clinical Education Meeting, and other meetings, as called by the Clinical Education Supervisor. Whenever the PROGRAM budget will allow, the travel expenses associated with attending such a meeting will be defrayed by the PROGRAM. Attendance at such a meeting is not mandatory.
- G. Request the PROGRAM to withdraw a student from her assigned clinical education experience when her clinical performance is unsatisfactory, or her behavior is disruptive or detrimental to the FACILITY.
- H. Complete forms, such as the Student Evaluation Form, as required by the PROGRAM.
- I. Provide a statement of philosophy and the clinical objectives of the FACILITY'S clinical education program.

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IV. STUDENT RESPONSIBILITIES

The STUDENT shall

- A. Be responsible for her transportation to and from the FACILITY and when on reasonable special assignment by the FACILITY.
- B. Complete health and medical forms as may be required by the FACILITY.
- C. Be responsible for following the administrative policies of the FACILITY.
- D. Be responsible for wearing the necessary and/or appropriate attire required by the FACILITY.
- E. Be responsible for covering the costs of personal medical care, including emergency care.
- F. Abide by patient confidentiality policies of the FACILITY.